

## **City of Jonesboro**

### **JOB DESCRIPTION**

**POSITION:** General Laborer II

**REPORTS TO:** Public Works Director

**OVERVIEW:** This position is responsible for performing manual work requiring the application of techniques and knowledge above the basic laboring level in the upkeep of City roadways, right-of-ways, park facilities and/or other areas for an assigned City department.

**Salary:** Min. \$14.63 – Max \$18.55 / Dependent on Qualifications and Experience

### **MINIMUM QUALIFICATIONS**

High School diploma or GED with a minimum of three related experience in general laborer type work or related area; or any equivalent combination of education, training, and experience which provides the requisite knowledge, skills, and abilities for this position. Must be able to perform semi-skilled, unskilled, and manual work functions associated with various City department projects, as assigned, which can include roadside maintenance, mowing/edging grass, cutting tree limbs, repairing posts, signs, clean drains and ditches, etc. Applicants must hold, and continue to hold, a Georgia Driver's License.

### **ESSENTIAL DUTIES**

May assist with coordinating and supervising, while performing, the maintenance of all infrastructures including: streets, sidewalks, right of ways, park facilities, including restrooms, and playground structures; installs signs; stripes parking lots; trims trees and bushes; maintains park landscaping. Incumbent also provides support for special city events; responds to after-hours emergencies; performs related duties.

### **KNOWLEDGE REQUIRED BY THE POSITION**

Knowledge of park grounds and facilities maintenance principles;

Knowledge of equipment operation and maintenance principles;

Knowledge of relevant laws, department and safety guidelines, and city codes, policies and procedures;

Skill in planning, organizing, directing and coordinating the work of personnel;

Skill in oral and written communication.

### **SUPERVISORY CONTROLS**

The work of this position is performed under the direct supervision of the Public Works Director.. The position requires compliance with directives, policies and/or procedures, as identified for the City of Jonesboro.

### **SUPERVISION GIVEN**

The position may be responsible for supervisory control of subordinates

## **ADA COMPLIANCE**

**Physical Ability:** Tasks require the ability to exert very moderate physical effort in light work, typically involving some combination of stooping, kneeling, crouching and crawling, and which may involve some lifting, carrying, pushing and/or pulling of objects and materials of moderate weight (12-20 pounds).

**Sensory Requirements:** Some tasks require the ability to perceive and discriminate sounds, odor, and visual cues or signals. Some tasks require the ability to communicate orally.

**Environmental Factors:** Performance of essential functions may require exposure to adverse environmental conditions, such as dirt, dust, pollen, odors, wetness, humidity, rain, or violence.

Clayton County, Georgia, is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

To apply you may obtain an application from the City of Jonesboro City Hall located at 124 North Avenue Jonesboro, Georgia or via the website at [www.joensboroga.com](http://www.joensboroga.com). For additional questions, please contact the City Administrator at [rclark@jonesboroga.com](mailto:rclark@jonesboroga.com).

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